

City Council Agenda Preview

February 17, 2015

▶ Presentations

- ▶ Item 2: Proclamation Declaring February 22-28, 2014 as National Engineers Week
- ▶ Item 3: Presentation by the Orange County Human Relations Council
 - ▶ A representative from the Orange County Human Relations Council will present its annual report of progress made in eliminating prejudice, intolerance, and discrimination in Orange County.
- ▶ Item 4: 2014 Resident and Business Survey
 - ▶ The City's consultant will present the results of the 2014 Resident and Business Survey. Residents (90%) and businesses (87%) are satisfied with our efforts to provide City services.

▶ Consent Calendar

- ▶ Item 5: Certification of Warrant Register
 - ▶ City Council reviews and approves payment of City invoices. City invoices totaled approximately \$2.6 million for the time period reviewed.
- ▶ Item 6: Waive Reading of Ordinances and Resolutions
 - ▶ To save time, the City Clerk will read only the titles of any Ordinances and Resolutions on the public agenda.
- ▶ Item 7: Minutes of the Regular Meeting of the City Council Held on January 20, 2015
- ▶ Item 8: Award of Consultant Contract for Environmental Impact Analysis and Document Preparation for the Encanto Single-Family Residential Development Project
 - ▶ City Council may award a \$43,295 contract to LSA Associates for environmental impact analysis and document preparation for the Encanto 52 single-family residential development project. The 5.75 acre parcel is located at the southerly corner of Alton Parkway and Commercentre Drive. The applicant will reimburse the City for the cost of the work to be performed.
- ▶ Item 9: January Treasurer's Report
 - ▶ The January 2015 Treasurer's Report provides information on the City's investment portfolio. All investments are in compliance with the City's Investment Policy.

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▶ **Consent Calendar (continued)**

- ▶ **Item 10: City Financial Reports – Quarter Ended December 31, 2014**
 - ▶ The quarterly financial report summarizes revenues and expenditures from October 1 to December 31, 2014, which appear to be consistent with FY 2014-15 projections.
- ▶ **Item 11: 2015 Purchasing and Contract Guidelines**
 - ▶ The 2015 Purchasing and Contract Guidelines document the City's procedures related to purchasing and contracting with vendors. City Council will consider approving updates to the proposed Guidelines to respond to recent legislative changes, clarify policies and procedures, and improve the usability of the document.
- ▶ **Item 12: Approval of Tract Map No. 17533**
 - ▶ Approval of Tract Map 17533 would allow Shea Homes to construct the in-tract public infrastructure for a residential condominium bounded by Rancho Parkway South, Alton Parkway, and Catalina. The 17.036-acre parcel would also include a 164 townhome and motor court residential dwelling unit. Approval of the Tract Map would also allow Shea Baker Ranch Associates to begin construction of a Homeowner's Association Park.
- ▶ **Item 13: Approval of Tract Map No. 17537**
 - ▶ Approval of Tract Map 17537 would allow Shea Homes to construct the in-tract public infrastructure for single-family residential purposes located on the southeast corner of Alton Parkway and Monarch. Approval of the Tract Map would also allow Shea Homes to construct a Homeowner's Association private park on the 13.906-acre parcel.
- ▶ **Item 14: Bid Documents for Fleet Maintenance Services**
 - ▶ City Council may approve bid documents for fleet maintenance services which includes preventative maintenance at 5,000-mile intervals and extraordinary repairs of the City's fleet of 15 vehicles. Staff anticipates a contract award in June 2015.
- ▶ **Item 15: First Amendment to Agreement with Dudek for Construction Administration and Construction Inspection Services**
 - ▶ City Council may approve an amendment with Dudek to extend the term of the contract for an additional year and increase compensation to \$369,920 to complete two capital projects: (1) ADA Access Ramp Improvement Phase 7; and (2) Saddleback Ranch Road Traffic Calming Improvements. If approved, Dudek would be responsible for constructability review towards the end of the design phase, bidding support and inspection during the construction phase, and for final project closeout during the one-year warranty period.

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▶ **Consent Calendar (continued)**

- ▶ **Item 16: Fourth Amendment to Agreement with Hartzog and Crabill**
 - ▶ City Council may approve an amendment to extend the term with Hartzog and Crabill (H&C) through August 31, 2015, and increase compensation to \$711,750. H&C is currently performing professional traffic engineering services such as speed surveys and other support services, as well as providing staffing in the form of a consultant Traffic Engineering Services Manager. Extending the contract term would allow time to fill the vacancy in the Public Works Maintenance Division while preparing a new on-call traffic engineering Request for Proposal.

▶ **Public Hearing**

- ▶ **Item 17: Appeal of the Planning Commission's Approval of a Determination of Public Convenience or Necessity for the Mobil Gas Station Located at 21721 Lake Forest Drive (Continued from December 16, 2014)**
 - ▶ JHM Lake Forest Petroleum Corps, operator of Mobil Gas Station, filed an appeal to the Director of Development Services' denial of the issuance of a Type 20 alcohol license which was later approved by the Planning Commission. A Type 20 license allows for the sale of beer and wine for off-site consumption. Subsequently, a member of the community appealed the Planning Commission's approval of the PCN citing insufficient findings for approval and has brought the appeal to the City Council. As such, the Council may deny, approve, decline to act, or continue the hearing based on additional information provided in addition to the information contained in the December 16, 2014 report.

▶ **Discussion**

- ▶ **Item 18: Discussion Regarding the Development of the Five-Year Strategic Business Plan**
 - ▶ The City's Five-Year Strategic Plan (Strategic Plan) is designed to help prioritize projects and programs based on the community's needs and the availability of funding. The Strategic Plan is an important policy-making and budget development tool that guides the City's work during a five-year period. Given the dynamic changes in the development of the community over the past two years and the recent transition to a new City Council, staff is seeking direction to understand whether modifications are desired to the strategic planning process prior to advancing the planning process for the 2015-2020 Strategic Plan.